



# RADIO 1RPH

# ANNUAL REPORT

# 2019 - 2020



1RPH

CANBERRA, ACT 1125AM

WAGGA WAGGA 89.5FM

JUNEE 99.5FM

PRINT HANDICAPPED RADIO OF THE ACT INC.  
ABN 30 504 588 789

RADIO 1RPH  
808 BARTON HIGHWAY  
GUNGAHLIN ACT 2912  
TEL. (02) 6241 4076  
WEB: [WWW.RADIO1RPH.ORG.AU](http://WWW.RADIO1RPH.ORG.AU)

COVER PHOTO: FRONT OF STUDIO PREMISES BARTON HIGHWAY, GUNGAHLIN

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*The radio Reading Service*

## Turning print into sound

Radio 1RPH informs and entertains listeners across the Canberra, Wagga Wagga and Junee regions by turning print into sound

Each day our volunteers read from the major daily newspapers, including the Canberra Times, and from popular international and Australian magazines, journals, serialised books and community newsletters. We also feature readings from The Daily Advertiser and The Southern Cross for our Wagga Wagga and Junee listeners.

If you have difficulty reading printed material or just want to stay informed in these fast-paced times while enjoying a range of entertaining programs, then. Radio 1RPH is for you. Tune in and find out what's happening in your community, across the nation, and around the world.

Radio 1RPH broadcasts from 7.00am until late into the evening, with the BBC World Service broadcasting overnight.



# OVERVIEW

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*Who we are* Radio 1RPH is a Community Radio broadcaster based in Canberra. We are an independent, not-for-profit organisation that provides a radio reading service to people with print disabilities as well as to the general listening public.

*Our vision* an efficient information and entertainment service that engages and empowers people with vision loss and reading difficulties.

*Our mission* to deliver a diverse range of programming that is appealing, entertaining and informative for all our listeners.

*Who our service is for* Our service is for people with a print disability who wish to stay informed but are unable to read printed information because they may:

- be vision impaired
- have literacy issues
- be able to speak but not read English
- have a learning impairment, or
- have a condition that hinders reading.

Approximately 22% of the Australian population experience some form of print disability (IPSOS Research 2014). We also broadcast for a general public who wish to stay informed and entertained yet do not have time to read, or do not have access to, the wide range of publications we can bring to our listeners.

*The RPH network*, Radio 1RPH is a member of RPH Australia and a participating station in the National RPH network, one of the largest in Australia, reaching 80% of the population.

# A LETTER FROM THE PRESIDENT

03

What an amazing year! My first full financial year as president and it's been beyond anything I could have imagined. Who would have thought we would face down a once in a lifetime pandemic?

The corona virus subcommittee did a terrific job of keeping the station on air, and a big shout out to Sandra Clifford, Phil Jacomb, Malcolm Walker, Neville Blyth and Andy Lythgoe.

Our volunteers, two thirds of whom are aged over 65, all rallied. We limited live broadcasting from the station and many of our most vulnerable broadcast from home. A warm thank you to Jenni Rush who provided essential support for those volunteers.

We continued our daily newspaper reading service throughout, along with our regular RPH programs both local as well as from the RPHA network. We limited our evening live program to one hour with plans to revive the evening schedule at the beginning of the new financial year.

COVID-19 also coincided with many newspapers converting to online only. It meant our volunteer readers used iPad to deliver this valuable news service to our listeners.

I have worked with two Committees across the 12 months and I thank each and every member most sincerely for their support and dedication to the station and the community we serve.

Digital radio streaming in Canberra and environs should start early in the new financial year. All the equipment has been installed courtesy of the Federal Government, the linkages enabled and we are currently in a testing period. This is an important development for 1RPH and a milestone in its history.

Our thanks to Neville Blyth who has been monitoring this for us and who will represent the Station as Chair of the Canberra Community Digital Radio Company. The station will continue to broadcast simultaneously on 1125am in Canberra and on 89.5FM in Wagga Wagga and 99.5FM in Junee.

Early in the first quarter we were amazed with the results of our Radiothon – our first for many years raising more than \$40,000. It was a very rewarding and gratifying result for our roughly 130 dedicated volunteers.

We are an organisation which reaches out into the community with our broadcasting but in terms of feedback, it is very much a one-way street.

This huge cash injection, at a time of shrinking government grants, is a measure of the esteem in which the station is held. I know that it boosted our morale and we came away assured of the community's appreciation.

Long may it continue.

We also benefitted with grants from Hands Across Canberra providing us with much needed equipment to help those volunteers broadcasting from home. A grant provided under the Stronger Communities Program courtesy of the Hon Andrew Leigh MP assisted with new blinds for the station and upgrading the grounds.

1RPH exists because of an amazing band of volunteers who contribute to every facet of our enterprise - editorial, technical, administrative, broadcasting, reading, research, program preparation, fundraising – all supported by two paid staffers.

Four training programs were held during the year. Two by Alan Mitchell and two by Lex Marinos. Three under the auspices of the Community Media Training Organisation (CMTO) including Programming and Presenting by Lex Marinos and Committee Training by Alan Mitchell. Alan also delivered an editing course.

The station is a valuable community resource servicing the print disabled in the ACT and south-eastern New South Wales.

I am proud to present this annual report for 2019-20.



*Sandra Purser*

Sandra Purser, President

30 June 2020



# SECRETARY'S REPORT

During 2019-20 the 1RPH Committee has met on 14 occasions, namely 3 and 22 July 2019, 19 August 2019, 16 September 2019, and 21 October 2019, 25 November 2019, 16 December 2019, 20 January 2020, 17 February 2020, 16 March 2020, 20 April 2020, 18 May 2020 and 15 June 2020. The last three Committee meetings, in view of the physical distancing requirements arising from the Covid 19 pandemic, were conducted by video conference. Committee meetings generally ran for two to three hours.

During the year a number of people spoke to the Committee including on 19 August 2019, Matthew Watson, the Executive General Manager of Pegasus Riding for the Disabled. Mr Watson outlined how Pegasus filled the funding gap left when the ACT Government moved the funding that it had previously provided to Pegasus to the NDIS. The Committee also met with James Manders (prior to James joining the Committee) and Gordon Scott to discuss 1RPH's lease and whether there may be opportunities for the station to lever off its land assets.

On 11 January 2020 the Committee, as a Committee, attending training, provided by Alan Mitchell (a Committee member) on radio station management. The course material was provided by the Community Media Training Organisation (CMTO). Committee members found this training very useful. The training was held at the Station over the course of a day.

The Station held its 2019 Annual General Meeting (AGM) on 16 November 2019 at the Ainslie Football Club. Office holders were elected, unopposed, at the AGM. Rob Woolston once again acted as returning officer, for which the Station is very grateful. In addition, a number of Constitutional amendments were considered at the AGM principally the extension of Committee terms from one to three years. There was considerable lively debate about these amendments, both for and against, the proposed amendments. Whilst there was majority support for the amendments none were passed by the required three-quarters or more special majority and hence 1RPH's Constitution was left unamended.

On 15 February 2020, the 1RPH Committee convened an information session meeting at Ainslie Football Club, very ably chaired by Rhod McDonald. This meeting provided an opportunity for the Committee, 1RPH members, and members of the public to discuss a range of issues confronting the Station. About 40 people attended. A number of possible constitutional amendments (including those that didn't pass at the November 2019 AGM) were discussed. To aid the discussion it was clearly stated that no binding decisions would be made at this meeting. There was also an opportunity for those present to raise issues that weren't flagged for discussion by the Committee..



Members concluded the afternoon with drinks and canapes. The Station is very grateful to the Ainslie Football Club for providing the meeting room for both the AGM and the public meeting at no cost to 1RPH.

During the year there were a number of opportunities for members to meet with each other and with the Committee. In the late afternoon of Saturday, 7 December 2019 a Christmas party was held at the Station for volunteers, friends and committee members. The turnout was good with about 40 people in attendance. For the first time in many decades 1RPH ran a radiothon fund raiser over 10 days from 21 to 29 September 2019. As part of this the station held an Open Day on Saturday 28 September 2019. Thanks for all involved including Nev Blyth, Sandra Purser and Sue and Alan Mitchell along with many others including the publicity provided by Canberra ABC. More than \$41,000 was raised.

Attendance by Committee members at Committee meetings during the year 2019-20 was as follows noting that the 2019-20 financial year comprises two Committee that elected in November 2018 and that elected in November 2019. Unless otherwise stated Committee, members listed below were Committee members of both the 2018 and 2019 committees.

Sandra Purser 14

Robert Altamore 14

Rosemary Follett 5 (retired at 2019 AGM)

James Manders 5 (elected 2019 AGM – resigned June 2020)

Karen Melton 8

Shirley Meade 2 (Program Director until 16 March 2020)

Amelia McKenzie 4 (appointed Program Director on 16 March 2020)

Malcolm Walker 14

Geoffrey McDougall 14

Alan Mitchell 10

Jillian Grant 3 (elected 2019 AGM, resigned 28 January 2020)

Stephanie Bostock 4 (appointed to the Committee on 17 February 2020)

David Moncrieff 6 (resigned 11 December 2019)

Phil Jacomb 3 (appointed to the Committee on 17 February 2020)

David Whitaker 1 (appointed to the Committee on 17 June 2019)

Geoffrey McDougall, Secretary

30 June 2020

It has been a busy year for Radio 1RPH, particularly from March – June during the Covid pandemic. I'd like to thank all those volunteers who worked hard during this time to keep the station on air, whether that was by continuing to read in the live programs or recording at the station, or by learning something new and recording their weekly programs from home. Without your hard work, it would not have been possible to keep the station on air during the pandemic isolation and social distancing period.

### Community Engagement

We undertook a few community engagement activities during the year. In September, Lesma Wood and I visited the Bungendore CWA branch to talk about the station and to encourage them to listen. It was great to hear that a couple of their members did listen to 1RPH.

In our appeal week, I went and gave a presentation on the station to the ACT Seniors Canberra South branch. They were very interested in the station and our purpose and many contributed to a small donation at the end of my presentation.

On 10th October, we participated in the Mental Health Week Expo in Civic. This was a great opportunity to meet people from other community organisations and also to talk to the many people in Civic who came past. Thanks to Steve Ferguson, David Moncrieff, Sandra Purser and Julie Mitchell who assisted on the day.

In mid-November, I was pleased to represent the station, along with Pat Spaul, at the 10th Birthday celebrations for the Gungahlin CWA Branch. The Gungahlin Branch has made several donations across the years to 1RPH and it was great to be able to celebrate with them.

### Community Broadcasting Association of Australia Conference

I was fortunate to be able to attend the CBAA annual conference in Melbourne in late October 2019.

# A YEAR IN REVIEW

This was a great opportunity to meet not only fellow RPH station volunteers and staff, but also to meet community radio volunteers and staff from across the country. I also had the opportunity to visit the Vision Australia Radio Studios in Kooyong and catch up with some of their volunteers and their manager, Conrad Browne. The conference consisted of many different presentations on everything from fundraising to digital radio.

### Fundraising

In addition to our very successful appeal (my thanks to all the volunteers who worked hard to make the appeal a success), we also participated in the following fundraising events: Charity of the Month for October at Grill'd Canberra City; Charity of the month for September at The Knox in Watson and Charity for the quarter at the Marketplace Gungahlin for Oct-Dec. The support that these businesses provide for charities in Canberra is fantastic and it was a great opportunity for us to be part of their charity fundraising.

### Sponsorship

We gained one bronze sponsorship this year from the First Church of Christ Scientist Canberra. We continued with three program sponsorships during the year, for Insight for Living, Communication Radio and Messages of Hope.

As this is my final report as Station Manager, I'd like to thank all of our volunteers for their enthusiasm, friendship, support and valuable work here at Radio 1RPH. I'd especially like to thank those I have worked closely with over the last 6 years, Shirley Meade, Lorraine Litster, Nev Blyth, Malcolm Walker and Christine Daniell. I'd also like to thank Andrew Lythgoe for all his work in ensuring that our programs go to air and for his support of my work.

Jenni Rush, Station Manager

30 June 2020



# REPORT OF GOVERNANCE TRAINING AT 1RPH

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I was privileged to conduct "Governance" Training at the station on behalf of the Community Media Training Organisation (CMTO) on Saturday 11 January 2020. The CMTO is a Registered Training Organisation that conducts broadcast training over three general areas relevant to Community Broadcasting:

- Broadcasting,
- Technical, and
- Management.

This six-hour course from the Management stream was a non-accredited "Pathways Course" intended to impart skills, but without the need for formal assessment. CMTO courses are designed to reflect the "best practice" in the community broadcast sector. It was specifically designed to help members of the Management Committee of a Community Broadcast Station to:

- monitor the station's operations appropriately and effectively,
- understand the difference between governance and management and how to work,
- deal effectively with employees and volunteer workers,
- ensure that our station complies with all legal and constitutional requirements, as well as the Community Broadcasting Codes of Practice,
- participate effectively in Board meetings,
- ensure that effective policies and procedures are in place,
- deal appropriately with problems that require action by the Board, and
- understand how to manage finances.

We were reminded that the responsibilities of the Management Committee are to:

- keep the station legally compliant,
- oversee the long- term development of the station,
- represent the station to the rest of the community,
- raise and manage funds,
- ensure that the station's interests are the first priority in decision making, and
- hire staff and oversee performance evaluation of the Station Manager.

Thank you, Sandra, for providing refreshments at morning and afternoon tea and ensuring all participants enjoyed a healthy lunch. The course provided a good introduction to new members of the Management Committee as well as refresher for those that have served on the Committee for some time. It also provided members of the Management Committee with an opportunity to interact with each other and to get to know each other better, so that we could work together more effectively in what has turned out to be a challenging year.

Alan Mitchell,  
Board Member and CMTO Trainer  
11 January 2020



# TECHNICAL REPORT

The technical department of radio one RPH is manned by three volunteers including myself. Our work consists of the rectification of technical faults and the planning and installation of new equipment. Our equipment can be divided into studio equipment, IT equipment, transmission equipment, antenna system and emergency power plant. In addition to our system in Canberra, we maintain equipment sited in Wagga Wagga which delivers our program to the NSW towns of Wagga Wagga and Junee. Work required during the past financial year is outlined below:

New IT equipment was installed to improve Network Security and increase Data Storage capacity. This included connection to the NBN and the installation of a new network switch and NAS.

The transmission equipment for digital broadcasting was installed. We are now broadcasting in the digital band on a test basis. We are simulcasting our existing AM program on the digital band.

One of our volunteers qualified as a certified cable tester recently and has been testing all power cables in order to certify them for safety. This is an ongoing project which should be completed this year. When this work was carried out in the control room it required a 5 hours outage from 9pm to 2 am. A second outage will be required to complete the task.

It has been necessary to attend the Wagga site on several occasions this year due to technical problems at that location. An interference problem caused to equipment on the tower by our transmitter antenna has been rectified by the antenna being moved by the Council technician to a new location on the tower.

Due to the COVID lockdown, we have had to make special arrangements to reduce the number of volunteers at the station. As a solution to this difficulty, we have purchased remote recording equipment so that some readers and producers can work from home.

M M. Walker, Technical Director  
30 June 2020

# CANBERRA COMMUNITY DIGITAL RADIO BROADCAST

08

Radio 1RPH made a major technical step forward this year as we went on-air with digital broadcasting. The 1RPH signal can now be located on any DAB+ capable radio or receiver display (after retuning if necessary). The service is presently in a testing phase, during which encoding and transmission issues can be addressed and the service optimised. At a later stage program details and other content metadata will be displayed on receivers.

This achievement was led by our much-respected Technical team, Malcolm Walker and Nev Blyth, working as part of a cooperative network of Canberra community radio stations in a project funded by the Community Broadcasting Association of Australia (CBAA).



## The Community Digital Radio Project

The Community Digital Radio Project, managed by the CBAA and funded by the Federal Government, provided Canberra community radio stations (1RPH, 1CMS, 1WAY, 2XX and ArtSound) with all necessary equipment for the encoding and relaying of our broadcast content.

While conventional broadcasting requires stations to maintain their own transmitting infrastructure (transmitters, antennas and so forth), the digital service combines encoded audio streams from a number of broadcasters into a common multiplexed stream before radio transmission from a single, central location (Black Mountain).



The equipment provided includes:

- Analog audio encoders (two, for redundancy)
- Content exchange codec
- Optical data modem
- Telstra private network optical data installation and connection



### Promotion

While the service remains in the testing phase, 1RPH will not undertake promotion and marketing, but our member and volunteers have been given a brief precis of the service and a request for listening feedback. We are looking forward to the opportunity to strongly promote the digital service among our listenership and the wider community. Radio 1RPH and community broadcasting in Canberra stands to benefit from a presence alongside the commercial stations on the digital spectrum. Additional listenership will likely be gained by discovery, as people find our service and information on their receivers' display. Importantly, we must work to maintain and improve the quality of our service in the digital world to ensure that the first listening experience is a pleasant one.

### Future activities

Monitoring and feedback on the service is important and the technical team have already been working directly with the broadcast engineer to address some early glitches. Work is proceeding to optimise our audio encoding arrangements for the spoken word and it is hoped that the already excellent sounding audio will improve even further.

For the present, it is anticipated that the service will be offered as a parallel, complementary offering alongside our AM/FM, internet stream and on-demand (podcast) products. In the further future however, with the expansion of DAB+ to the regions, it is envisioned that the discontinuation of the AM service may be possible, with the incumbent cost savings that this would realise. Radio 1RPH is fortunate to have had the commitment and expertise of its technical team to drive the digital broadcast project and we look forward to further technology achievements in the coming year.

Nev Blyth, Technical support

30 June 2020

# PROGRAM REPORT

This was a year of change as Shirley Meade, 1RPH's long-time Program Director, gradually handed over programming tasks to a newly established Program Team led by Amelia McKenzie and Sandra Clifford. Shirley remains the station's Program Advisor.

In the many years of Shirley's involvement with 1RPH she built the station's profile for high-quality programming, ably supported by Lorraine Litster, John Howard, station manager Jenni Rush and many willing volunteer readers. All at 1RPH are deeply indebted to Shirley for her dedication and guidance over the years.

## Strategic Directions

The Program team assists the station to achieve Goals 1 and 3 of the Strategic Directions:

- Goal 1: Actively promote greater community engagement and diversity in programming  
Diversity in programming was a particular goal for the Program team with several new programs introduced:

Canberra Shapers (Jenelle Provost), a series of interviews with ACT personalities and community representatives; Heartwarming (Sandra Clifford), a series of readings recorded at home and broadcast during lockdown, designed to engage and uplift those isolated by COVID-19; London Review of Books (Amelia McKenzie) began in December 2019. Special programs were again produced for Remembrance Day, Christmas Day, Good Friday and Anzac Day.

- Goal 3: Deliver programs responsive and relevant to the target audience taking account of new developments in technology

During the year the following books were read and produced by 1RPH volunteers:

- Becoming by Michelle Obama, read by Dorothy Broom
- Big Little Lies by Liane Moriarty read by Sue Farrelly
- The Drop by Mick Herron read by Chris Stephens
- Batavia by Peter FitzSimons read by Chris Stephens
- Notes from a Small Island by Bill Bryson read by Dorothy Broom
- Dickens in Europe by Rosalind Vallance read by Pat Wearne
- Life Story by Mike Gunton and Rupert Barrington read by Geoff Burchfield

With the formation of the new Program Team in the New Year, existing program logs and daily schedules were completed online, and a program proposal form was introduced. Volunteers were encouraged to bring forward new programming ideas and expressions of interest were sought for book reading, editing and producing. By the end of the financial year four books had been selected and assigned to new volunteer readers, sharing skills and increasing the pool of regular readers.



The onset of the COVID-19 pandemic and the commencement of the ACT lockdown saw urgent changes made to 1RPH's live newspaper reading sessions, reducing numbers in the studio to comply with government directives. The station maintained its vital daily newspaper readings throughout lockdown.

Meanwhile, there was a rapid uptake of new technology to enable 1RPH's many pre-recorded programs to be created by volunteers working remotely. Twelve volunteer readers - approximately half the station's reader numbers - began recording programs at home using home PCs or mobile devices. The station was fortunate to receive an ACT Government Chief Minister's Crisis grant enabling the purchase of home recording equipment, so that a high standard of quality was maintained.

In all, eight regular programs were recorded at home:

- The Guardian Online (Lynelle Connolly, Jenny Wright)
- Think About It (Dorothy Broom) From the Columns (Peter Lawler)
- New Idea (Sandra Clifford)
- English Woman's Weekly (Julie Mitchell, Bernadette Campbell)
- Australian Women's Weekly (Sue Mitchell)
- The Land (Michael Doyle, Llois Cutts, Maryanne Gore)
- Heartwarming (Sandra Clifford)

Our thanks to all station staff and volunteers for responding so well to these unexpected challenges.

- Impact of 1RPH Programming

1RPH makes a significant contribution to the wider RPH community in Australia with the re-broadcast of the following 1RPH-produced programs on the wider RPH network:

- Muse (read by Catherine Walsh)
- Unearthed (read by Geoff Burchfield)
- Accent on Asia (Bec Webb-Johnson)
- Aviation Digest (Lorraine Litster)
- Bush Poetry (Ron Bull)
- Choice Magazine (Steve Ferguson)
- Griffith Review (Suzanne Blackall)
- Heritage (Christine Daniel)
- Food and Wine (Jan Hure)

Amelia McKenzie, Program Director  
Sandra Clifford, Program Manager



*Wagga Wagga Team - presenters and readers who provide weekday readings to listeners in Wagga Wagga and Junee*



# VOLUNTEERS REPORT

David Moncrieff, Volunteer Representative July – December 2019

The year began with a determination to enhance and reinforce the esprit de corps of the volunteer cohort. The pattern of engagement with the station for many volunteers had been for individuals and small teams to visit the radio station, do their program and leave, without a significant wider community involvement. A small working group devised a number of strategies to address this. The condition of the radio station premises was of concern, with a need for a deep clean. A working bee was arranged to address this, detailed working briefs identified tasks for teams to: remove out-dated and unused equipment and furniture and to tidy the building exterior and grounds.

The working group undertook a number of preliminary tasks to prepare for a team of volunteers to spend a Saturday morning working internally and externally. Around 25 volunteers took part for all or part of the Saturday morning, working in teams with dedicated tasks to accomplish. The building's internal and external walls were washed. The kitchen and work areas were tidied and cleaned and the grass around the building mowed. The work elicited compliments from a significant number of volunteers, outnumbering a few who expressed discomfort by change.

Additional initiatives to encourage socialising between volunteers included an initial dinner gathering at the Gungahlin Club attracted around 25 volunteers and their partners and an informal Christmas drinks and snacks function at Radio1RPH attracted around 40 from the volunteer cohort.

Thanks go to the working group, Gail Urbanski, Davina O'Dell and Phil Jacomb, for their sterling efforts in planning work to bring together a good proportion of the volunteer and supporter group.



Finally, the station manager, Jenni Rush, and Andrew Lythgoe for their ongoing concern to ensure that the station continues to function effectively and ensure that sudden gaps are plugged.

## Phil Jacomb, Volunteer Representative May - June 2020

The station has moved to slightly less stringent Covid lockdown procedures, now allowing up to 8 persons at a time if all spacing and hygiene and other requirements are met. There has been a small number of people who have taken the opportunity to come and record as a result which has proven to be successful. There has been a gradual uptick in volunteers enquiring whether they can return, however It has been noticeable that there are still a significant number of volunteers who prefer to stay away from the station.

An omnibus message has been drafted for release to the volunteer group asking for assistance with a number of initiatives including extra readers for an extended evening session and for book readers, particularly of children's books (the programme team will have their own report on this), a call for editors and producers and also a call for volunteers to assist the VR.

Arrangement are under way to begin auditions for the individuals who came to an introductory session just prior to lockdown. Faith Chegwyn will conduct the auditions that will be recorded. These are expected to begin on the last Saturday of June. Arrangements have been made to ensure the station's lockdown restrictions are met.

Instructions on iPad use has been drafted and circulated to the programme team for comment. It is anticipated that once these are agreed an 'early uptake' of iPad use by some morning readers. Use will commence with the Canberra Times but the process will accelerate once paper copies of the Australian are stopped and the publishers require the station to use digital material. How we train our current readers and presenters in iPad use for live readings will require further discussion and planning.





# RADIO REMEMBERS

## RADIO 1RPH REMEMBERS

Radio 1RPH records our appreciation of Brian Miller OAM who died in June 2020. Brian was the voice of Radio 1RPH from 1987 for over 15 years hosting live the morning programs, titled "The Miller Mix" from 9 am to 12 noon. He conducted interviews with many live guests, put many of our readers live to air for their programs and produced his own programs including the musical program "Knee Deep In Nostalgia." Many of our volunteers recalled his professionalism, helpfulness, and friendliness. Many listeners who phoned the station expressed appreciation for his companionship through radio. Brian received the Award of a Medal in the Order of Australia in 1993. His contribution to Radio 1RPH was one element of a full life.

We also remember with affection Laurie Grovnor. Laurie was an enthusiastically listener to Radio 1RPH and served on the Committee as Vice-President Print Handicapped. Laurie also produced a series of programs for Radio 1RPH "Surviving and Thriving" with interviews with people with disabilities and tips for living an active life. Her Radio 1RPH involvement was part of her deep commitment to people with disabilities especially people in rural areas.

We remember Brian and Laurie and gratefully acknowledge their contribution to radio 1RPH and our service to people who are print handicapped.





# RADIO 1RPH APPEAL 2019

# 12

Radio 1RPH held its inaugural fundraising appeal across the week spanning 21 – 29 September 2019. The appeal (initially conceived as a Radiothon) was primarily a fundraising initiative, but was also leveraged as a platform for increasing the station's public and business profile, to provide new and novel avenues for volunteer contribution and to strengthen volunteer friendships and relationships.

In all these activities, I am pleased to say we succeeded handsomely, with pledged financial income exceeding \$41,000, several prime-time ABC media programs and a wide range of volunteer engagement.

## Key activities

Appeal 2019 comprised the following key activities, along with numerous other contributions by volunteers and supporters.

- Special programs produced and broadcast during our usual early afternoon BBC timeslot.
- High profile interviews and appeal vocals from supporting political and community figures, including the Governor General
- Personal appeal scripting – both live and recorded
- 'Coreflute' signs placed along main traffic routes (advertising both the Appeal and Open Day)
- Narratives from the Board and patron about what the station means to them
- An Open Day (28 September), providing:
  - Station tours
  - Jumble sale
  - Sausage sizzle
  - Chinese Lion Dance Troup blessing



### Management aspects

Financial contributions were mainly handled by a dedicated system integrated within the station's website, allowing direct credit card payments and issue of receipts. Donations were also taken by phone, mail and directly in cash. Appeal activities were managed by coordinators, with guidance from the appeal committee – in particular Alan and Sue Mitchell, who brought invaluable experience from their previous appeal successes for their other community station interests. Discussions with sister station 4RPH in Brisbane (Scott Black) also proved inspiring and extremely helpful.

### Open day

Held on the International Day for Universal Access to Information, the open day was the central activity around the appeal. While modestly attended by the public, the day did attract some strong donations and provided some enjoyable engagement between our volunteers and the community. Michael Doyle and Kacey Lam must be recognised for their sterling contributions.

### Concluding

Appeal 2019 demonstrated the clear and unequivocal depth of support that Radio 1RPH has among the Canberra community. Profound generosity and words of support were humbling for all who had worked hard to ensure the success of this initiative. Key mentions and massive thanks must be extended to all who contributed and without whom this event would have never happened.

Nev. Blyth

Radio 1RPH 7 July 2020





# SUNDOWNER 2019



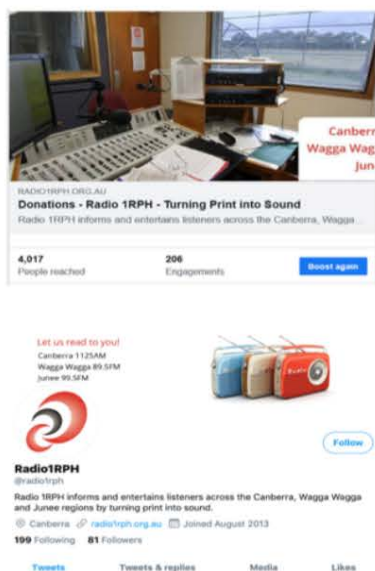


# SOCIAL MEDIA UPDATE

Our presence on social media continues to grow. We mainly focus on Facebook and try to provide new posts 3-4 times a month. Our Facebook followers grew from 230 at 1 July 2019 to 306 at the end of June 2020. Our page likes also grew from 220 at the start of July 2019 to 256 at the end of June 2020.

Our most successful posts during this past year, were those which focused on our appeal. Our most successful post, on 21 September 2019, announcing the Appeal had kicked off, reached 4,017 people. On average, we reach between 50 -100 each time we post on Facebook.

Our posts on social media are generally about upcoming events or pictures of the station. It would be great to grow that content and feature some of our members and volunteers.



# GRANTS RECEIVED 19/20

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## Community Broadcasting Foundation Development and Operations Grant

Amount received- \$73,370.00 ex gst (\$23,370 for Transmission Costs and \$50,000 for Operational costs)

- The transmission grant assisted with the payment of transmission expenses including Electricity and Site Rental fees in Wagga; Servicing of the Generator, Electricity expenses in Canberra and Travel to Wagga for maintenance issues.
- The operational grant assisted in covering the salaries of the station staff.

## Community Broadcasting Foundation Content Grant

Amount Received - \$419.00 ex gst

- This grant was provided to fund the purchase of equipment (portable recorders and microphones) for use by the Canberra Shapers program. This program, produced by Jenelle Provost, features interviews with high profile people living in Canberra. During the financial year, Jenelle interviewed:

- Michelle Ainsworth
- Mark Crossweller
- Ian Chubb
- Jon Stanhope

His Excellency General the Honourable David John Hurley AC DSC (Retd) Governor-General

## Stronger Communities Programme Grant

Amount received: \$17,923 ex gst

- This Grant was received with the support of the Hon Andrew Leigh, Member for Fenner. It enable d us to install new blinds in the station, build two accessible paths; replace the car park lighting and also repair the carpark and remove the potholes. We were also able to have some earthworks done at the gate to ensure better water flow off the roadway.

## Covid-19 Rapid Response grant

Amount received: \$1900 inc gst

- This grant was received from Hands Across Canberra and the Chief Ministers Fund to enable us to purchase portable recorders, microphone headsets, newspaper subscriptions, a Zoom licence and software to enable off site broadcasting.



# CERTIFICATES OF RECOGNITION

## 2019 - 2020

**Neville Blyth**

For outstanding leadership in conducting the 2019 Appeal and for ongoing volunteer and technical support.

**David Moncrieff**

For outstanding service as volunteer representative and in promoting the clean-up of the station and morale raising activities for volunteers.

**Sandra Clifford**

For taking a lead during COVID-19 for station protocols including program management and for ongoing services to programming.

**Jill Bailey**

For services to broadcasting as a volunteer reader and presenter and for contribution to morale with the upkeep of the garden.



# **Print Handicapped Radio of ACT Incorporated**

**ABN: 30 504 588 789**

## **Financial Statements**

**For the Year Ended 30 June 2020**

## **Print Handicapped Radio of ACT Incorporated**

ABN: 30 504 588 789

## **Contents**

**For the Year Ended 30 June 2020**

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## Print Handicapped Radio of ACT Incorporated

ABN: 30 504 588 789

## Committee's Report

### For the Year Ended 30 June 2020

The members of the committee present their report on Print Handicapped Radio of ACT Incorporated for the financial year ended 30 June 2020.

#### Committee members

The names of the committee members in office at any time during or since the end of the year are:

Names	Position	
Sandra Purser	President	
Robert Altimore	Vice - President	
Alan Mitchell	Vice - President	Appointed 7 September 2020
Geoffrey McDougall	Secretary	
Malcolm Walker	Technical Director	
Karen Melton	Treasurer	
Amelia McKenzie	Program Director	
Rhod McDonald	Volunteer Representative	Appointed 7 September 2020
Matthew Franklin	Committee Member	Appointed 7 September 2020
Libor Pelecky	Committee Member	
Stephanie Bostock	Committee Member	Resigned 17 July 2020
James Manders	Vice President	Resigned 4 July 2020
David Moncrieff	Volunteer Representative	Resigned 11 December 2019
Jillian Grant	Committee Member	Resigned 28 January 2020

Members of the committee have been in office since the start of the financial year to the date of this report unless otherwise stated.

#### Principal activities

The principal activities of the Association during the financial year were to provide news and other information needed by people who are print handicapped.

#### Significant changes

No significant change in the nature of these activities occurred during the year.

#### Operating result

The profit of the Association for the financial year amounted to \$736 (2019: profit \$ 4,224).



**Print Handicapped Radio of ACT Incorporated**

ABN: 30 504 588 789

**Committee's Report**

**For the Year Ended 30 June 2020**

**Events after the reporting date**

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Association, the results of those operations or the state of affairs of the Association in future financial years.

Signed in accordance with a resolution of the Committee Members:

Committee Member: Koramelu

Committee Member: Sachin

Dated this 27 TH day of NOVEMBER 2020

**Print Handicapped Radio of ACT Incorporated**

ABN: 30 504 588 789

**Auditor's Independence Declaration under Section 60-40 of the Charities and Not-for-profits Commission Act 2012 to the Responsible Persons of Print Handicapped Radio of ACT Incorporated**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2020, there have been:

- (i) no contraventions of the auditor independence requirements as set out in section 60-40 of the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

**Vincent's Audit Pty Ltd**



**Phillip Miller**  
Director

**Dated in Canberra on: 27 November 2020**

## Print Handicapped Radio of ACT Incorporated

ABN: 30 504 588 789

### Statement of Profit or Loss and Other Comprehensive Income For the Year Ended 30 June 2020

		2020	2019
	Note	\$	\$
Revenue	5	193,069	171,592
Employee benefits expense		(108,239)	(90,351)
Depreciation expenses		(12,946)	(9,838)
Insurance		(12,796)	(11,754)
Electricity		(13,646)	(14,930)
Other operating expenses		(44,706)	(40,495)
<b>(Loss)/Profit for the year</b>		<b>736</b>	<b>4,224</b>
<b>Total comprehensive income for the year</b>		<b>736</b>	<b>4,224</b>

The Association has initially applied AASB 15 and AASB 1058 using the cumulative effect method and has not restated comparatives. The comparatives have been prepared using AASB 118, AASB 1004 and related interpretations.

The Association has initially applied AASB 16 using the modified retrospective method and has not restated comparatives. The comparatives have been prepared using AASB 117 and related interpretations.

The accompanying notes form part of these financial statements.



## Print Handicapped Radio of ACT Incorporated

ABN: 30 504 588 789

### Statement of Financial Position

As At 30 June 2020

	Note	2020 \$	2019 \$
<b>ASSETS</b>			
CURRENT ASSETS			
Cash and cash equivalents	6	290,479	268,608
Trade and other receivables	7	10,370	47,114
Other assets	8	4,362	4,032
TOTAL CURRENT ASSETS		<u>305,211</u>	<u>319,754</u>
NON-CURRENT ASSETS			
Property, plant and equipment	9	108,257	109,202
TOTAL NON-CURRENT ASSETS		<u>108,257</u>	<u>109,202</u>
TOTAL ASSETS		<u>413,468</u>	<u>428,956</u>
<b>LIABILITIES</b>			
CURRENT LIABILITIES			
Trade and other payables	10	25,591	9,175
Provisions	11	16,163	12,118
Other liabilities	12	-	36,685
TOTAL CURRENT LIABILITIES		<u>41,754</u>	<u>57,978</u>
NON-CURRENT LIABILITIES			
TOTAL NON-CURRENT LIABILITIES		<u>-</u>	<u>-</u>
TOTAL LIABILITIES		<u>41,754</u>	<u>57,978</u>
NET ASSETS		<u>371,714</u>	<u>370,978</u>
<b>EQUITY</b>			
Retained earnings		<u>371,714</u>	<u>370,978</u>
TOTAL EQUITY		<u>371,714</u>	<u>370,978</u>

The Association has initially applied AASB 15 and AASB 1058 using the cumulative effect method and has not restated comparatives. The comparatives have been prepared using AASB 118, AASB 1004 and related interpretations.

The Association has initially applied AASB 16 using the modified retrospective method and has not restated comparatives. The comparatives have been prepared using AASB 117 and related interpretations.

The accompanying notes form part of these financial statements.

## Print Handicapped Radio of ACT Incorporated

ABN: 30 504 588 789

### Statement of Changes in Equity

For the Year Ended 30 June 2020

2020

	Accumulated Funds	Sinking Fund	Bequest Fund	Total
	\$	\$	\$	\$
Balance at 1 July 2019	319,378	10,000	41,600	370,978
Profit for the year	736	-	-	736
Balance at 30 June 2020	320,114	10,000	41,600	371,714

2019

	Accumulated Funds	Sinking Fund	Bequest Fund	Total
	\$	\$	\$	\$
Balance at 1 July 2018	315,154	10,000	41,600	366,754
Profit for the year	4,224	-	-	4,224
Balance at 30 June 2019	319,378	10,000	41,600	370,978

The Association has initially applied AASB 15 and AASB 1058 using the cumulative effect method and has not restated comparatives. The comparatives have been prepared using AASB 118, AASB 1004 and related interpretations.

The Association has initially applied AASB 16 using the modified retrospective method and has not restated comparatives. The comparatives have been prepared using AASB 117 and related interpretations.

The accompanying notes form part of these financial statements.

## Print Handicapped Radio of ACT Incorporated

ABN: 30 504 588 789

### Statement of Cash Flows For the Year Ended 30 June 2020

	Note	2020 \$	2019 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>			
Receipts from customers		201,760	170,694
Payments to suppliers and employees		(170,294)	(172,022)
Interest received		2,406	3,609
Net cash provided by/(used in) operating activities		<u>33,872</u>	<u>2,281</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>			
Purchase of property, plant and equipment		<u>(12,001)</u>	<u>(34,468)</u>
Net cash used in investing activities		<u>(12,001)</u>	<u>(34,468)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>			
Net cash provided by/(used in) financing activities		<u>-</u>	<u>-</u>
Net increase/(decrease) in cash and cash equivalents held		21,871	(32,187)
Cash and cash equivalents at beginning of year		<u>268,608</u>	<u>300,795</u>
Cash and cash equivalents at end of financial year	6	<u>290,479</u>	<u>268,608</u>

The Association has initially applied AASB 15 and AASB 1058 using the cumulative effect method and has not restated comparatives. The comparatives have been prepared using AASB 118, AASB 1004 and related interpretations.

The Association has initially applied AASB 16 using the modified retrospective method and has not restated comparatives. The comparatives have been prepared using AASB 117 and related interpretations.

The accompanying notes form part of these financial statements.



## Print Handicapped Radio of ACT Incorporated

ABN: 30 504 588 789

## Notes to the Financial Statements

### For the Year Ended 30 June 2020

The financial report covers Print Handicapped Radio of ACT Incorporated as an individual entity. Print Handicapped Radio of ACT Incorporated is a not-for-profit Association, registered and domiciled in Australia.

The functional and presentation currency of Print Handicapped Radio of ACT Incorporated is Australian dollars.

#### 1 Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with the Australian Accounting Standards - Reduced Disclosure Requirements and the *Australian Charities and Not-for-profits Commission Act 2012*.

#### 2 Change in Accounting Policy

##### Revenue from Contracts with Customers - Adoption of AASB 15

The Association has adopted AASB 15 *Revenue from Contracts with Customers* and AASB 1058 *Income of Not-for-Profit Entities* for the first time in the current year with a date of initial application of 1 July 2019.

The Association has applied AASB 15 and AASB 1058 using the cumulative effect method which means the comparative information has not been restated and continues to be reported under AASB 111, AASB 118, AASB 1004 and related interpretations. All adjustments on adoption of AASB 15 and AASB 1058 have been taken to retained earnings at 1 July 2019.

There have been no changes to the Association's accounting policies and no impact on these financial statements from applying AASB 15 and AASB 1058.

##### Leases - Adoption of AASB 16

The Association has adopted AASB 16 *Leases* using the modified retrospective (cumulative catch-up) method from 1 July 2019 and therefore the comparative information for the year ended 30 June 2019 has not been restated and has been prepared in accordance with AASB 117 *Leases* and associated Accounting Interpretations.

##### Impact of adoption of AASB 16

The impact of adopting AASB 16 is described below:

Association as a lessee

Under AASB 117, the Association assessed whether leases were operating or finance leases based on its assessment of whether the significant risks and rewards of ownership had been transferred to the Association or remained with the lessor. Under AASB 16, there is no differentiation between finance and operating leases for the lessee and therefore all leases which meet the definition of a lease are recognised on the statement of financial position (except for short-term leases and leases of low value assets).

The Association has elected to use the exception to lease accounting for short-term leases and leases of low value assets, and the lease expenses relating to these leases are recognised in the statement of profit or loss on a straight line basis.

## Print Handicapped Radio of ACT Incorporated

ABN: 30 504 588 789

### Notes to the Financial Statements For the Year Ended 30 June 2020

#### 2 Change in Accounting Policy

##### Leases - Adoption of AASB 16

##### Impact of adoption of AASB 16

##### *Practical expedients used on transition*

AASB 16 includes a number of practical expedients which can be used on transition, the Association has used the following expedients:

- contracts which had previously been assessed as not containing leases under AASB 117 were not re-assessed on transition to AASB 16;
- lease liabilities have been discounted using the Association's incremental borrowing rate at 1 July 2019;
- right-of-use assets at 1 July 2019 have been measured at an amount equal to the lease liability adjusted by the amount of any prepaid or accrued lease payments;
- a single discount rate was applied to all leases with similar characteristics;
- the right-of-use asset was adjusted by the existing onerous lease provision (where relevant) at 30 June 2019 rather than perform impairment testing of the right-of-use asset;
- excluded leases with an expiry date prior to 30 June 2020 from the statement of financial position and lease expenses for these leases have been recorded on a straight-line basis over the remaining term;
- used hindsight when determining the lease term if the contract contains options to extend or terminate the lease;
- for leases which were classified as finance leases under AASB 117, the carrying amount of the right-of-use asset and the lease liability at 1 July 2019 are the same value as the leased asset and liability on 30 June 2019.

#### 3 Summary of Significant Accounting Policies

##### (a) Income Tax

The Association is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

##### (b) Leases

For comparative year

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, that are transferred to the Association are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

## Print Handicapped Radio of ACT Incorporated

ABN: 30 504 588 789

## Notes to the Financial Statements

For the Year Ended 30 June 2020

### 3 Summary of Significant Accounting Policies

#### (b) Leases

Lease payments for operating leases, where substantially all of the risks and benefits remain with the lessor, are charged as expenses on a straight-line basis over the life of the lease term.

For current year

At inception of a contract, the Association assesses whether a lease exists - i.e. does the contract convey the right to control the use of an identified asset for a period of time in exchange for consideration.

This involves an assessment of whether:

- The contract involves the use of an identified asset - this may be explicitly or implicitly identified within the agreement. If the supplier has a substantive substitution right then there is no identified asset.
- The Association has the right to obtain substantially all of the economic benefits from the use of the asset throughout the period of use.
- The Association has the right to direct the use of the asset i.e. decision making rights in relation to changing how and for what purpose the asset is used.

#### Lessee accounting

The non-lease components included in the lease agreement have been separated and are recognised as an expense as incurred.

At the lease commencement, the Association recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where the Association believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition is comprised of the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration less any lease incentives received.

The right-of-use asset is depreciated over the lease term on a straight line basis and assessed for impairment in accordance with the impairment of assets accounting policy.

The lease liability is initially measured at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Association's incremental borrowing rate is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is remeasured whether there is a lease modification, change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI) or a change in the Association's assessment of lease term.

Where the lease liability is remeasured, the right-of-use asset is adjusted to reflect the remeasurement or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

## Print Handicapped Radio of ACT Incorporated

ABN: 30 504 588 789

## Notes to the Financial Statements

For the Year Ended 30 June 2020

### 3 Summary of Significant Accounting Policies

#### (b) Leases

The Association has a peppercorn lease with the Australian Capital Territory for the use of Territory land.

The Association has elected to exercise the temporary option provided to not-for-profit entities to measure the right-of-use asset at cost rather than fair value. The minimum lease payments have been considered as low value assets and therefore have been recognised as an expense on a straight-line basis over the lease term.

There are no other leases in which the Association is a lessee.

#### *Exceptions to lease accounting*

The Association has elected to apply the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. The Association recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

#### (c) Revenue and other income

For comparative year

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the Association and specific criteria relating to the type of revenue, as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

#### **Sale of donated goods**

Revenue from the sale of donated goods and fundraising is brought to account when funds are received. The value of donated goods is not recognised as revenue by the Association.

#### **Grant revenue**

Grant revenue is recognised in the statement of profit or loss and other comprehensive income when the Association obtains control of the grant, it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably. When grant revenue is received whereby the Association incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

Print Handicapped Radio of ACT Incorporated receives non-reciprocal contributions of assets from the government and other parties for zero or a nominal value. These assets are recognised at fair value on the date of acquisition in the statement of financial position, with a corresponding amount of income recognised in the statement of profit or loss and other comprehensive income.

#### **Other income**

All other sources of income are brought to account as income when the related goods or services have been provided and the income earned.



## Print Handicapped Radio of ACT Incorporated

ABN: 30 504 588 789

## Notes to the Financial Statements

For the Year Ended 30 June 2020

### 3 Summary of Significant Accounting Policies

#### (c) Revenue and other income

##### Subscriptions

Revenue from the provision of membership subscriptions is recognised on a straight line basis over the period of subscription.

##### Revenue from contracts with customers

For current year

The core principle of AASB 15 is that revenue is recognised on a basis that reflects the transfer of promised goods or services to customers at an amount that reflects the consideration the Association expects to receive in exchange for those goods or services. Revenue is recognised by applying a five-step model as follows:

1. Identify the contract with the customer
2. Identify the performance obligations
3. Determine the transaction price
4. Allocate the transaction price to the performance obligations
5. Recognise revenue as and when control of the performance obligations is transferred

Generally the timing of the payment for sale of goods and rendering of services corresponds closely to the timing of satisfaction of the performance obligations, however where there is a difference, it will result in the recognition of a receivable, contract asset or contract liability.

None of the revenue streams of the Association have any significant financing terms as there is less than 12 months between receipt of funds and satisfaction of performance obligations.

##### Specific revenue streams

The revenue recognition policies for the principal revenue streams of the Association are:

##### Grant income

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligation is satisfied.

The performance obligations are varied based on the agreement but may include management of education events, vaccinations and presentations at symposiums.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

## **Print Handicapped Radio of ACT Incorporated**

ABN: 30 504 588 789

## **Notes to the Financial Statements**

**For the Year Ended 30 June 2020**

### **3 Summary of Significant Accounting Policies**

#### **(c) Revenue and other income**

##### **Specific revenue streams**

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Revenue recognition policy for contracts which are either not enforceable or do not have sufficiently specific performance obligations (AASB 1058)

##### **Grant income**

Amounts arising from grants in the scope of AASB 1058 are recognised at the assets fair value when the asset is received. The Association considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

##### **Donations**

Donations collected, including cash and goods for resale, are recognised as revenue when the Association gains control of the asset.

##### **Membership Subscriptions**

Revenue from the provision of membership subscriptions is recognised on a straight line basis over the period of subscription.

##### **Other income**

Other income is recognised on an accruals basis when the Association is entitled to it.

#### **(d) Goods and services tax (GST)**

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST. Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

## Print Handicapped Radio of ACT Incorporated

ABN: 30 504 588 789

## Notes to the Financial Statements

For the Year Ended 30 June 2020

### 3 Summary of Significant Accounting Policies

#### (e) Property, plant and equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment.

Items of property, plant and equipment acquired for nil or nominal consideration have been recorded at the acquisition date fair value.

##### Land and buildings

Land and buildings are carried at cost or fair value based on periodic, but at least triennial, valuations by external independent valuers, less accumulated depreciation and impairment losses where applicable. In periods when the land and buildings are not subject to an independent valuation, the board members conduct internal valuations to ensure the carrying amount for the land and buildings is not materially different to the fair value.

Increases in the carrying amount arising on revaluation of land and buildings are recognised in other comprehensive income and accumulated in the asset revaluation reserve in equity. Revaluation decreases that offset previous increases of the same class of assets shall be recognised in other comprehensive income under the heading 'change in fair value of land and buildings'. All other decreases are recognised in profit and loss. Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

##### Plant and equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses. Where an asset is acquired at no cost, the cost is its fair value as at the date of acquisition. The carrying amount of the assets is reviewed annually by committee members to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets employment and subsequent disposal. The expected net cash flow is discounted to their present value when determining recoverable amounts.

##### Depreciation

Property, plant and equipment, excluding freehold land, is depreciated on a straight-line basis over the assets useful life to the Association, commencing when the asset is ready for use.

The depreciation rates used for each class of depreciable asset are shown below:

Fixed asset class	Depreciation rate
Buildings	6%
Plant and Equipment	5%-22.5%
Furniture, Fixtures and Fittings	7.5%
Transmitter	15%

## Print Handicapped Radio of ACT Incorporated

ABN: 30 504 588 789

## Notes to the Financial Statements

For the Year Ended 30 June 2020

### 3 Summary of Significant Accounting Policies

#### (f) Financial instruments

##### Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

##### *Classification*

On initial recognition, the Association classifies its financial assets into the following categories, those measured at:

- amortised cost
- fair value through profit or loss - FVTPL
- fair value through other comprehensive income - equity instrument (FVOCI - equity)
- fair value through other comprehensive income - debt investments (FVOCI - debt)

Financial assets are not reclassified subsequent to their initial recognition unless the Association changes its business model for managing financial assets.

##### *Amortised cost*

Assets measured at amortised cost are financial assets where:

- the business model is to hold assets to collect contractual cash flows; and
- the contractual terms give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

The Association's financial assets measured at amortised cost comprise trade and other receivables and cash and cash equivalents in the statement of financial position.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, foreign exchange gains or losses and impairment are recognised in profit or loss. Gains or losses on derecognition are recognised in profit or loss.

##### Financial assets through profit or loss

All financial assets not classified as measured at amortised cost or fair value through other comprehensive income as described above are measured at FVTPL.

Net gains or losses, including any interest or dividend income are recognised in profit or loss (refer to hedging accounting policy for derivatives designated as hedging instruments.)



## Print Handicapped Radio of ACT Incorporated

ABN: 30 504 588 789

## Notes to the Financial Statements

For the Year Ended 30 June 2020

### 3 Summary of Significant Accounting Policies

#### (f) Financial instruments

##### Financial assets

##### *Impairment of financial assets*

Impairment of financial assets is recognised on an expected credit loss (ECL) basis for the following assets:

- financial assets measured at amortised cost
- debt investments measured at FVOCI

When determining whether the credit risk of a financial asset has increased significantly since initial recognition and when estimating ECL, the Association considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on the Association's historical experience and informed credit assessment and including forward looking information.

The Association uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

The Association uses the presumption that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Association in full, without recourse to the Association to actions such as realising security (if any is held); or
- the financial assets are more than 90 days past due.

Credit losses are measured as the present value of the difference between the cash flows due to the Association in accordance with the contract and the cash flows expected to be received. This is applied using a probability weighted approach.

##### *Trade receivables*

Impairment of trade receivables have been determined using the simplified approach in AASB 9 which uses an estimation of lifetime expected credit losses. The Association has determined the probability of non-payment of the receivable and multiplied this by the amount of the expected loss arising from default.

The amount of the impairment is recorded in a separate allowance account with the loss being recognised as a finance expense. Once the receivable is determined to be uncollectable then the gross carrying amount is written off against the associated allowance.

Where the Association renegotiates the terms of trade receivables due from certain customers, the newly expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

## Print Handicapped Radio of ACT Incorporated

ABN: 30 504 588 789

## Notes to the Financial Statements

For the Year Ended 30 June 2020

### 3 Summary of Significant Accounting Policies

#### (f) Financial instruments

##### Financial assets

##### *Other financial assets measured at amortised cost*

Impairment of other financial assets measured at amortised cost are determined using the expected credit loss model in AASB 9. On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced a significant increase in credit risk then the lifetime losses are estimated and recognised.

##### Financial liabilities

The Association measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

The financial liabilities of the Association comprise trade payables, bank and other loans and lease liabilities.

#### (g) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and at bank, demand deposits and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in fair value.

#### (h) Employee benefits

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using market yields on high quality corporate bond rates incorporating bonds rated AAA or AA by credit agencies, with terms to maturity that match the expected timing of cashflows. Changes in the measurement of the liability are recognised in profit or loss.

#### (i) Economic dependence

Print Handicapped Radio of ACT Incorporated is dependent on the Commonwealth of Australia and ACT Government for the majority of its revenue used to operate the business. At the date of this report the directors have no reason to believe the Commonwealth of Australia and ACT Government will not continue to support Print Handicapped Radio of ACT Incorporated.

## Print Handicapped Radio of ACT Incorporated

ABN: 30 504 588 789

## Notes to the Financial Statements

For the Year Ended 30 June 2020

### 4 Critical Accounting Estimates and Judgements

These estimates and judgements are based on the best information available at the time of preparing the financial statements, however as additional information is known then the actual results may differ from the estimates.

The significant estimates and judgements made have been described below.

#### Key estimates - impairment of property, plant and equipment

The Association assesses impairment at the end of each reporting period by evaluating conditions specific to the Association that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

#### Key estimates - receivables

The receivables at reporting date have been reviewed to determine whether there is any objective evidence that any of the receivables are impaired. An impairment provision is included for any receivable where the entire balance is not considered collectible. The impairment provision is based on the best information at the reporting date.

#### Key estimates - impairment

The Association assesses the impairment at each reporting date by evaluating conditions specific to the Association that may lead to impairment of assets. Should an impairment exist, the determination of the recoverable amount of the asset may require incorporation of a number of key estimates.

### 5 Revenue

#### Revenue from continuing operations

	2020	2019
	\$	\$
- Grants - Community Broadcasting Fund	82,056	98,884
- Member subscriptions	4,032	2,441
- Interest received	2,406	3,609
- Station events income	998	14,715
- Donations	54,382	22,285
- Sponsorships	23,157	29,603
- Other income	26,038	55
<b>Total Revenue</b>	<b>193,069</b>	<b>171,592</b>

### 6 Cash and cash equivalents

Cash at bank and in hand	150,742	131,731
Short-term deposits	139,737	136,877
	<b>290,479</b>	<b>268,608</b>

## Print Handicapped Radio of ACT Incorporated

ABN: 30 504 588 789

### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 7 Trade and other receivables

	2020	2019
	\$	\$
Trade receivables	9,627	45,779
Interest receivable	743	1,335
	<u>10,370</u>	<u>47,114</u>

#### 8 Other assets

Prepayments	4,362	4,032
	<u>4,362</u>	<u>4,032</u>

#### 9 Property, plant and equipment

Buildings		
At cost	106,805	106,805
Accumulated depreciation	(71,413)	(69,149)
	<u>35,392</u>	<u>37,656</u>
Furniture, fixtures and fittings		
At cost	29,434	24,710
Accumulated depreciation	(16,857)	(16,137)
	<u>12,577</u>	<u>8,573</u>
Office equipment		
At cost	405,171	397,894
Accumulated depreciation	(352,992)	(344,620)
	<u>52,179</u>	<u>53,274</u>
Transmitter upgrade		
At cost	350,676	350,676
Accumulated depreciation	(344,789)	(343,750)
	<u>5,887</u>	<u>6,926</u>
Wagga Wagga transmitter		
At cost	6,215	6,215
Accumulated depreciation	(5,390)	(5,245)
	<u>825</u>	<u>970</u>
Wagga Wagga equipment		
At cost	15,441	15,441
Accumulated depreciation	(14,044)	(13,638)
	<u>1,397</u>	<u>1,803</u>
<b>Total property, plant and equipment</b>	<u><b>108,257</b></u>	<u><b>109,202</b></u>



**Print Handicapped Radio of ACT Incorporated**

ABN: 30 504 588 789

**Notes to the Financial Statements**  
**For the Year Ended 30 June 2020**

**9 Property, plant and equipment**

**(a) Movements in carrying amounts**

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Buildings	Furniture, Fixtures and Fittings	Office Equipment	Transmitter upgrade	Wagga Wagga Transmitter	Wagga Wagga Equipment	Total
	\$	\$	\$	\$	\$	\$	\$
<b>Year ended 30 June 2020</b>							
Balance at the beginning of year	37,656	8,573	53,274	6,926	970	1,803	109,202
Additions	-	4,724	7,277	-	-	-	12,001
Depreciation expense	(2,264)	(720)	(8,372)	(1,039)	(145)	(406)	(12,946)
<b>Balance at the end of the year</b>	<b>35,392</b>	<b>12,577</b>	<b>52,179</b>	<b>5,887</b>	<b>825</b>	<b>1,397</b>	<b>108,257</b>

## Print Handicapped Radio of ACT Incorporated

ABN: 30 504 588 789

### Notes to the Financial Statements

For the Year Ended 30 June 2020

#### 10 Trade and other payables

	2020	2019
	\$	\$
Current		
GST (refundable)/ payable	(2,830)	1,476
Other payable	28,421	7,699
	<u>25,591</u>	<u>9,175</u>

#### 11 Provisions

CURRENT		
Annual leave	13,367	9,422
Long service leave provision	2,796	2,696
	<u>16,163</u>	<u>12,118</u>

#### 12 Other liabilities

CURRENT		
Amounts received in advance	-	36,685
	<u>-</u>	<u>36,685</u>

#### 13 Key management personnel remuneration

The total remuneration paid to key management personnel of the Association is \$ 57,577 (2019: \$ 65,806).

#### 14 Contingencies

In the opinion of Committee members, the Association did not have any contingencies at 30 June 2020 (30 June 2019: None).

#### 15 Related parties

Key management personnel - refer to Note 13.

The Committee Members did not receive any remuneration directly or indirectly from the Association or any related parties for management of the Association during the current or prior year.

All transactions during the year were on normal commercial terms and conditions unless otherwise stated.

## **Print Handicapped Radio of ACT Incorporated**

ABN: 30 504 588 789

## **Notes to the Financial Statements**

**For the Year Ended 30 June 2020**

### **16 Significant event during the year - Covid19**

The Committee have reviewed events since 31 December 2019 and make the following comments:

The Committee have and will continue to address the potential effects of Coronavirus on the operations of the Station.

A COVID risk plan was implemented in March 2020 to identify and COVID risk activities and the necessary actions to mitigate such risks.

Information was circulated to Association members and Station volunteers providing an outline of the plan and the impacts on the Station operations. This included details on the required social distancing required in the Station and recording studios. Volunteers were provided with a range of recording from home options.

A comprehensive cleaning regime was also implemented at the Station.

Station revenue has been impacted by the reduction in allowable fundraising activities during the lockdown period. Fund raising revenue is expected to improve over the following six months period as lockdown restrictions are lifted further.

Should the lock down period continue, the Station has sufficient cash reserves to maintain operations for the foreseeable 12 months from the date of signing of these financial statements.

### **17 Events after the end of the reporting period**

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Association, the results of those operations or the state of affairs of the Association in future financial years.

### **18 Statutory Information**

The registered office and principal place of business of the Association is:

Print Handicapped Radio of ACT Incorporated  
808 Barton Highway  
Gungahlin ACT 2912

**Print Handicapped Radio of ACT Incorporated**

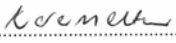
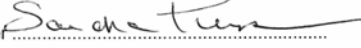
ABN: 30 504 588 789

**Responsible Persons' Declaration**

The responsible persons declare that in the responsible persons' opinion:

- there are reasonable grounds to believe that the registered entity is able to pay all of its debts, as and when they become due and payable; and
- the financial statements and notes satisfy the requirements of the *Australian Charities and Not-for-profits Commission Act 2012*.

Signed in accordance with subsection 60.15(2) of the *Australian Charities and Not-for-profit Commission Regulation 2013*.

Committee Member .....  ..... Committee Member .....  .....

Dated 27 November 2020



## Independent Audit Report to the members of Print Handicapped Radio of ACT Incorporated

### Report on the Audit of the Financial Report

#### Opinion

We have audited the financial report of Print Handicapped Radio of ACT Incorporated (the registered entity), which comprises the statement of financial position as at 30 June 2020, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the responsible entities' declaration.

In our opinion the financial report of Print Handicapped Radio of ACT Incorporated has been prepared in accordance with *Division 60 of the Australian Charities and Not-for-profits Commission Act 2012*, including:

- (i) giving a true and fair view of the registered entity's financial position as at 30 June 2020 and of its financial performance for the year ended; and
- (ii) complying with Australian Accounting Standards and *Division 60 of the Australian Charities and Not-for-profits Commission Regulation 2013*.

#### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the registered entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of Management for the Financial Report

Management of the registered entity are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and *Division 60 of the Australian Charities and Not-for-profits Commission Act 2012* and for such internal control as management determines is necessary to enable the preparation of the financial report that gives a true and fair view that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the registered entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the registered entity or to cease operations, or has no realistic alternative but to do so.

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Level 2, 14 Moore Street, Canberra ACT 2601 t 61.2 6274 3400 f 61.2 6274 3499  
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### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the registered entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### **Vincents Audit Pty Ltd**

Phillip Miller  
Director

Canberra, 27 November 2020

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**PHOTO: TRANSMITTER TOWER SERVICING WAGGA WAGGA AND JUNEE WILLANS HILL, WAGGA WAGGA**

**RADIO 1RPH 2020**





